

Terms of Reference Animal Services Appeal Committee

1.0 Mandate

To act as a quasi-judicial committee, hearing appeals relating to Orders to Restrain issued under the provisions of the Responsible Pet Ownership By-law, as amended. The Committee has the ability to amend the order, permit a follow up review of the Order, or quash the Order.

2.0 Goals, Objectives and Responsibilities

The Animal Services Appeal Committee fulfills the requirements of the Responsible Pet Ownership By-law to provide a review process and hear appeals.

3.0 Composition

The Animal Services Appeal Committee is comprised of:

- Two (2) Citizen Member; and,
- One (1) Member of Council – with voting rights.

Appointments shall be for the 4 year term corresponding with the term of City Council.

4.0 Member Qualifications

Committee members who have experience as dog owners, dog trainers, or animal behaviour would be an asset.

5.0 Meeting Schedule

Meetings are scheduled as required to hear appeals.

6.0 Budget

Committee members shall be paid an honorarium of \$50.00 per hearing attended.

Remuneration for committee members will be paid from the Animal Services Salary Account.