



# Mailing Address Change

Please complete this authorization form and mail or fax to the City of Pickering, Taxation Section, One The Esplanade, Pickering, ON L1V 6K7, Telephone 905.420.4614, Fax 905.420.5313, Email [propertytaxes@pickering.ca](mailto:propertytaxes@pickering.ca)

Notification Submitted By  Owner  Other (letter of authorization attached)

Effective Date  Tax Roll #  (as shown on bill)

Property Address  Unit #

As of the effective date above, for the purpose of mailing correspondence relating to municipal property taxes for the above property address, I/we direct the City of Pickering to send any correspondence to the following address:

Old Mailing Address  Unit #

City  Province  Postal Code

New Mailing Address  Unit #

City  Province  Postal Code

**Please be advised that the City of Pickering requires all "registered owners" to sign the mailing address change form.**

Owner's Name (please print) \_\_\_\_\_ Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner's Name (please print) \_\_\_\_\_ Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner's Name (please print) \_\_\_\_\_ Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Personal information contained on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*. This information is collected to complete the Mailing Address Change form. Any questions related to the collection of this information should be directed to the City Clerk, One The Esplanade, Pickering, ON L1V 6K7, 905.420.4611.