



External Employment Application Form

* Required Field

Currently Advertised Positions(s) *

Availability

Section Being Applied For (if other than advertised)

Personal Information

First Name *

Last Name *

Street Address * Unit Number *

City * Province * Postal Code *

Business Phone Number Home Phone Number

Mobile Phone Number Email Address *

Are you legally entitled to work in Canada? * Yes No

Have you attained the age of 18? * Yes No

Have you ever been employed by the City of Pickering? * Yes No

If yes, indicate date employed from To

Position Title

Cover Letter

Please insert text in the box below and attach an additional page if necessary.

Education

* You must fill in at least one of the education fields

Level	Areas of Study	Length of Programme/Course	Degree/Diploma Obtained or Highest Grade Completed (Ontario Equivalent)
Secondary			
College or Technical			
University			
Post Grad			
Other			

Please list any work related skills, experience or training that relate to the position being applied for. Must be less than 300 characters.



Employment History

Please record employment history.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

* I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from employment, or cause my dismissal.

Agree Disagree

Select "Submit by Email" and the completed form will be delivered to the Human Resources Division. If you require a copy please save this document to your computer.

Personal information contained on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*. This information is collected for the purpose of candidate selection. Any questions related to the collection of this information should be directed to the City Clerk, One The Esplanade, Pickering, ON L1V 6K7, 905.420.4611.

Alternate formats available upon request at 905.683.7575.