

Pickering is a vibrant, connected, and engaged community that is experiencing both significant economic and residential growth. We continue to evolve as a preferred destination for creative learning, memorable events, and unique experiences, and are seeking passionate candidates that are committed to joining us on our journey.

Our dedicated, energetic staff are guided by our core values and corporate priorities which fuel an inclusive culture and encourages teamwork, customer service excellence, and personal and professional growth.

The City provides a competitive compensation and benefits package with a focus on workplace wellness. Explore our career opportunities and see how you can make a difference.

Planner II, Heritage

The incumbent researches, analyzes, prepares and presents reports to Council or Committees of Council on a wide variety of municipal planning matters with a particular emphasis on heritage matters as well as development applications. The incumbent also develops planning and heritage recommendations for Departmental consideration and the consideration of the Pickering Heritage Advisory Committee; presents and discusses findings and recommendations with Committees of Council, politicians, developers, internal staff and the public; and implements planning and heritage decisions.

Successful applicants will possess the following:

- Degree in Urban Planning or a related discipline.
- Membership or eligibility for membership in the Ontario Professional Planners Institute (OPPI) and the Canadian Institute of Planners (CIP).
- Membership or eligibility for membership in the Canadian Association of Heritage Professionals (CAHP) is an asset.
- Three years of progressively more responsible relevant work related professional planning experience, preferably in a municipal environment, with an emphasis on cultural heritage.
- Detailed knowledge of planning procedures, legislation (the Ontario *Planning Act* and the Ontario *Heritage Act*), municipal functions, official plans, zoning by-laws, land description, and mapping.
- Strong customer service, interpersonal, organizational, analytical, problem solving, report writing, presentation, oral communication, research and technical skills including the demonstrated ability to read and effectively communicate technical information on matters such as property surveys, site plans and architectural drawings.
- Ability to synthesize and evaluate moderate to highly complex development applications, planning projects, and special studies, and convey complex or detailed information in a manner that is understandable to a variety of audiences.
- Ability to identify priorities, work independently with minimal supervision, and coordinate a number of applications in a timely manner.
- Ability to represent the Corporation at the Ontario Municipal Board, the Conservation Review Board, meetings, and other functions.
- Ability to exercise judgment in a rational and informed manner appropriate to the situation, obtain consensus, and resolve issues.
- Demonstrated proficiency in the use of personal computers and Windows based computer applications.
- Must have a personal vehicle for use in the performance of duties and possess a valid Class "G" Ontario Driver's Licence. A clean driving record is preferred.

Compensation includes a comprehensive benefits package, pension plan and a salary ranging from \$37.04/hr. to \$41.15/hr. (based on a 35 hour work week).

Qualified candidates may submit a detailed resume or online application form by **March 19, 2018** to:

Recruitment Specialist
Human Resources Division
One The Esplanade
Pickering, ON L1V 6K7

By Email: hr@pickering.ca
By Fax: 905.420.4638
Online: pickering.ca/employment

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and will be used for the purpose of candidate selection. Please contact Human Resources if you require accommodations throughout the recruitment process. Documents are available alternate formats upon request.

An Equal Opportunity Employer