

Pickering is a vibrant, connected, and engaged community that is experiencing both significant economic and residential growth. We continue to evolve as a preferred destination for creative learning, memorable events, and unique experiences, and are seeking passionate candidates that are committed to joining us on our journey.

Our dedicated, energetic staff are guided by our core values and corporate priorities which fuel an inclusive culture and encourages teamwork, customer service excellence, and personal and professional growth.

Geomatics Analyst

Relief, January 4, 2022 – January 6, 2023, \$33.57/hr. - \$37.29/hr.

The incumbent produces and maintains cartographic, Geographic Information System (GIS), and graphic visual productions; maintains associated property databases and municipal addressing systems; and provides statistics associated with development applications, departmental benchmarking and policy monitoring.

Successful applicants will possess the following:

- University Degree in Planning, Geography, Environmental Studies or related discipline, complemented by a certificate in Geographic Information Systems or any combination of education, workplace training and experience deemed to be acceptable by the Corporation.
- One year working experience in the areas of Geographic Information Systems and database management, preferably in a municipal environment.
- Demonstrated working knowledge of Geographic Information Systems, AutoCAD, web mapping technology (preferably Geocortex), graphical design software, municipal applications and permitting tracking systems and database management. Proven ability to read, understand, and interpret reference surveys, plans of subdivisions, site plans, architectural plans, and development and building related engineering drawings.
- Proficiency in data entry, querying, programming, importing, exporting, digitizing, georeferencing, transforming, transposing, geocoding, classifying, sampling, quality assurance and control and various spatial analyses.
- Proficiency in the preparation of presentation drawings.
- Demonstrated ability to design and produce maps and graphics under limited supervision.
- Demonstrated proficiency in the use of personal computers with an advanced knowledge of windows based software applications.
- Must be medically and physically fit to perform the duties of the position.
- Must have a personal vehicle for use in the performance of duties and possess a valid Class "G" Ontario Driver's Licence. A clean driving record is preferred.

Qualified candidates may complete an [online application form](#) or submit a detailed resume and cover letter by noon on **Monday, December 6, 2021** to:

Human Resources Associate
Human Resources Department
One The Esplanade
Pickering, ON L1V 6K7

By Email: hr@pickering.ca
By Fax: 905.420.4638
Online: pickering.ca/employment

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and will be used for the purpose of candidate selection. An equal opportunity employer, all employees are governed by the City's Mandatory Vaccination Procedure. Please contact Human Resources if you require accommodations throughout the recruitment process. Documents are available alternate formats upon request.

The City of Pickering is committed to inclusive, accessible, and barrier-free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. We encourage and welcome applications from qualified applicants including members of racialized

groups, Indigenous Peoples, persons with disabilities, and persons of any sexual orientation or gender identity. Please let us know if you require an accommodation and we will work with you to ensure a barrier-free hiring process.

An Equal Opportunity Employer