

Pickering is a vibrant, connected, and engaged community that is experiencing both significant economic and residential growth. We continue to evolve as a preferred destination for creative learning, memorable events, and unique experiences, and are seeking passionate candidates that are committed to joining us on our journey.

Our dedicated, energetic staff are guided by our core values and corporate priorities which fuel an inclusive culture and encourages teamwork, customer service excellence, and personal and professional growth.

The City provides a competitive compensation and benefits package with a focus on workplace wellness. Explore our career opportunities and see how you can make a difference.

Principal Planner, Policy

The incumbent manages, coordinates and participates in highly complex and multi-disciplinary projects on a wide variety of municipal planning matters with a particular emphasis on policy and special studies. This is accomplished through: the provision of professional advice and strategic input to senior management and Council; overseeing the work of Planners and other technical staff, providing technical guidance, work assignments, and training as required; researching, analyzing, preparing and presenting Reports to Council or Committees of Council; and developing planning recommendations for Departmental consideration, presentation and discussion with politicians, developers, internal staff, agencies, and the public, and the subsequent implementation of planning decisions.

Successful applicants will possess the following:

- Successful completion of a degree in Urban Planning or an Honours degree in a related discipline.
- Full membership in the Canadian Institute of Planners.
- Five years of progressively more responsible work related professional planning experience, preferably in a municipal environment at a senior planning level, with a particular emphasis on planning policy. Experience to include at least two years in a leadership role.
- Thorough knowledge and understanding of the *Planning Act* (Ontario), regulations and procedures, Regional and Provincial Plans and policies, planning and land development practices, the OMB processes, and emerging municipal planning and development principles.
- Excellent analytical problem-solving, organizational, communication (written and oral), report writing, presentation, leadership, coaching, mentoring, team building, project management, negotiation, conflict resolution and customer service skills.
- Proven ability to synthesize, evaluate and interpret highly complex planning issues and information from a wide variety of sources; evolve clear planning recommendations, concepts and strategies; and convey complex or detailed information in a manner that is understandable to a variety of audiences.
- Proven ability to coordinate major projects and multi-jurisdictional initiatives.
- Ability to exercise judgment in a rational and informed manner appropriate to the situation, obtain consensus, and resolve issues.
- Demonstrated ability to develop creative solutions in response to a wide variety of land use, and planning policy issues, within a dynamic, fast-paced, multi-stakeholder environment.
- Ability to work independently, as a team leader, or as a member of a team with minimal supervision.
- Ability to represent the Corporation at OMB hearings, court proceedings, tribunals, meetings, and other functions.
- Ability to identify priorities, and organize and coordinate a variety of job responsibilities having simultaneous deadlines, changing priorities, and multiple reporting relationships, and to coordinate the input of other support staff.

- Proven ability to maintain effective working relationships with all levels of employees, elected officials, and the community, and to maintain a professional outlook in an atmosphere of competing interests and time constraints.
- Must be willing and able to work evenings after regular hours, as required.
- Demonstrated proficiency in the use of personal computers and Windows based software applications.
- Must be prepared to undergo a Criminal Reference Check as a condition of employment.
- Must have a personal vehicle for use in the performance of duties and possess a valid Class “G” Ontario Driver’s Licence.. A clean driving record is preferred.

Compensation includes a comprehensive benefits package, pension plan and an annual salary range starting at \$99,117.20 (2020 rate) based on a 35 hour work week.

Qualified candidates may submit a detailed resume or online application form by **Monday, January 31, 2022** to:

Recruitment Specialist
Human Resources Department
One The Esplanade
Pickering, ON L1V 6K7

By Email: hr@pickering.ca
By Fax: 905.420.4638
Online: pickering.ca/employment

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and will be used for the purpose of candidate selection. An equal opportunity employer, all employees are governed by the City’s Mandatory Vaccination Procedure. Please contact Human Resources if you require accommodations throughout the recruitment process. Documents are available alternate formats upon request.

The City of Pickering is committed to inclusive, accessible, and barrier-free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. We encourage and welcome applications from qualified applicants including members of racialized groups, Indigenous Peoples, persons with disabilities, and persons of any sexual orientation or gender identity. Please let us know if you require an accommodation and we will work with you to ensure a barrier-free hiring process.

An Equal Opportunity Employer