

Pickering is a vibrant, connected, and engaged community that is experiencing both significant economic and residential growth. We continue to evolve as a preferred destination for creative learning, memorable events, and unique experiences, and are seeking passionate candidates that are committed to joining us on our journey.

Our dedicated, energetic staff are guided by our core values and corporate priorities which fuel an inclusive culture and encourages teamwork, customer service excellence, and personal and professional growth.

Part-Time Facility Security Guard **(Term Position, September 2022 – December 2022) \$25.75/hr**

Under the general supervision of the Supervisor, Culture & Recreation or the Supervisor, Facility Programs, and the guidance and leadership of the Coordinator overseeing the assignment, the incumbent is responsible for the security of Corporation facilities as assigned. Other responsibilities include providing assistance to program staff and performing general cleaning and maintenance work.

Successful applicants will possess the following:

- Successful completion of secondary school education or any acceptable combination of education, training and experience.
- Must possess valid Licence to act as a Security Guard under the Private Security and Investigative Services Act, 2005
- A minimum of 6 months of work related experience, preferably with a security organization.
- Ability to deal professionally and courteously with employees and the public.
- Good interpersonal, communications (read, write and speak English and complete forms and reports) and customer service skills.
- Ability to work independently under minimum supervision or as a member of a team.
- Must be able and willing to work irregular hours including evenings, weekends and holidays and sometimes on short notice as required.
- Must be medically and physically fit to perform the duties of the position.
- Must hold current Standard First Aid, Basic Rescuer CPR-C, and Auto External Defibrillator (AED) certifications.
- Must be prepared to undergo a Vulnerable Sector Screening as a condition of employment.

Qualified candidates may complete an [online application form](#) or submit a detailed resume and cover letter, including availability by **Tuesday September 27, 2022** to:

Human Resources Associate
Human Resources Department
One The Esplanade
Pickering, ON L1V 6K7

By Email: hr@pickering.ca
By Fax: 905.420.4638
Online: pickering.ca/employment

We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and will be used for the purpose of candidate selection. An equal opportunity employer, all employees are governed by the City's Mandatory Vaccination Procedure. Please contact Human Resources if you require accommodations throughout the recruitment process. Documents are available alternate formats upon request.

The City of Pickering is committed to inclusive, accessible, and barrier-free employment practices and to creating a workplace that reflects and supports the diversity of the community we serve. We encourage and welcome applications from qualified applicants including members of racialized groups, Indigenous Peoples, persons with disabilities, and persons of any sexual orientation or gender identity. Please let us know if you require an accommodation and we will work with you to ensure a barrier-free hiring process.

An Equal Opportunity Employer