

## Employment Opportunity

The City of Pickering is committed to creating an equitable, diverse and inclusive workplace and strives to foster a sense of belonging, empowerment and respect among all employees and community members. We recognize and value that diverse perspectives, skills, backgrounds, and lived experiences contribute to the growth and strength of our organization and community. As such, we welcome and encourage applications from Indigenous Peoples and equity-deserving communities including women, persons with disabilities, racialized persons, persons who identify as 2SLGBTQI+, and other diverse communities.

### PLANNER II

The incumbent researches, analyzes, prepares and presents reports to Council or Committees of Council on a wide variety of municipal planning matters with a particular emphasis on development applications and policy. The incumbent also develops planning recommendations for Departmental consideration; presents and discusses findings and recommendations with politicians, developers, internal staff and the public; and implements planning decisions.

#### **Successful applicants will possess the following:**

- Degree in Urban Planning or a related discipline.
- Membership or eligibility for membership in the Ontario Professional Planners Institute and the Canadian Institute of Planners.
- Three years of progressively more responsible relevant work related professional planning experience, preferably in a municipal environment.
- Detailed knowledge of planning procedures, legislation, municipal functions, official plans, zoning by-laws, land description, and mapping.
- Strong customer service, interpersonal, organizational, analytical, problem solving, report writing, presentation, oral communication and technical skills including the demonstrated ability to read and effectively communicate technical information on matters such as property surveys, site plans and architectural drawings.
- Ability to synthesize and evaluate moderate to highly complex development applications, planning projects, and special studies, and convey complex or detailed information in a manner that is understandable to a variety of audiences.
- Ability to identify priorities, work independently with minimal supervision, and coordinate a number of applications in a timely manner.
- Ability to represent the Corporation at Ontario Municipal Board hearings, meetings, and other functions.
- Ability to exercise judgment in a rational and informed manner appropriate to the situation, obtain consensus, and resolve issues.
- Demonstrated proficiency in the use of personal computers and Windows based computer applications.
- Must possess a valid Class "G" Ontario Driver's Licence and provide consent for a Driver's Abstract. A clean driving record is preferred.

## Employment Opportunity

Compensation includes a comprehensive benefits package, pension plan and a salary ranging from \$40.64/hr. to \$45.16/hr. based on 35 hours per week.

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Qualified candidates may complete an [online application form](#) or submit a detailed resume and cover letter by no later than midnight (Eastern Standard Time) on Monday July 4, 2022 to:

Recruitment Specialist  
Human Resources Department  
One The Esplanade  
Pickering, ON L1V 6K7

**By Email:** [hr@pickering.ca](mailto:hr@pickering.ca)  
**By Fax:** 905.420.4638  
**Online:** [pickering.ca/employment](http://pickering.ca/employment)

We thank all applicants for their interest, however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and is used for the purpose of candidate selection.

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The City of Pickering is committed to inclusive and barrier-free employment practices, and to creating a workplace that reflects and supports the diversity of the community we serve. In accordance with the *AODA Act*, accommodations will be provided throughout the recruitment process where required. Documents can be made available in alternate formats upon request. All employees are governed by the City's Mandatory Vaccination Procedure.

**An Equal Opportunity Employer**   