

The City of Pickering is committed to creating an equitable, diverse and inclusive workplace and strives to foster a sense of belonging, empowerment and respect among all employees and community members. We recognize and value that diverse perspectives, skills, backgrounds, and lived experiences contribute to the growth and strength of our organization and community. As such, we welcome and encourage applications from Indigenous Peoples and equity-deserving communities including women, persons with disabilities, racialized persons, persons who identify as 2SLGBTQI+, and other diverse communities.

SENIOR BUDGET & FINANCIAL ANALYST

Reporting to the Division Head, Finance, the Senior Budget and Financial Analyst, the incumbent is responsible for providing program, departmental and divisional specific financial support for budgets (current and capital) and multi-year capital forecasts and performing operational research and financial analysis on corporate initiatives. Additional responsibilities include reviewing Community Grant applications, performing post-grant reviews of grant recipients and assisting with the preparation and review of senior government grant applications and related grant reporting.

Successful applicants will possess the following:

- University degree in Accounting, Business Administration, Economics or related discipline.
- Completion of a professional accounting designation (CPA)
- Minimum of five (5) years progressive experience preferably within the Ontario Municipal financial context with emphasis in preparation and analysis of budgets, financial reporting, variance tracking and related financial analyst experience.
- Experience with SAP in an accounting related function would be an asset.
- Demonstrable knowledge of generally accepted accounting principles and general municipal accounting.
- Strong working knowledge in the application of principles and practices of operating and/or capital budget formulation and financial planning within a mid to large size organization.
- Excellent analytical skills in assisting with forecasting cost benefit analysis, data mining and other reporting and analysis techniques.
- Strong organizational skills including the ability to participate on multiple project teams and define and meet deliverables in a timely manner.
- Well developed problem solving and conflict resolution skills.
- Strong communication, report writing, presentation and interpersonal skills with the ability to interact and communicate effectively with all levels of the organization, as well as external parties.
- Ability to exercise discretion, judgement and work independently on assigned duties with minimum supervision.
- Strong initiative and ability to work with multiple priorities in an active environment.
- Demonstrated proficiency in the use of personal computers and Windows based computer applications with an emphasis on computerized financial systems and software applications, including advanced proficiency of MS Excel.
- Overtime is often necessary and utilized to meet project timelines.

Compensation includes a comprehensive benefits package, pension plan and an annual salary range starting at \$56.71/hr. - \$62.86/hr. based on a 35 hours per week.

Qualified candidates may complete an [online application form](#) or submit a detailed resume and cover letter by no later than 11:59 pm (Eastern Standard Time) on **Friday, August 12, 2022**:

(Acting) Senior Human Resources Associate
Human Resources Department
One The Esplanade
Pickering, ON L1V 6K7

By Email: hr@pickering.ca
By Fax: 905.420.4638
Online: pickering.ca/employment

We thank all applicants for their interest, however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and is used for the purpose of candidate selection.

The City of Pickering is committed to inclusive and barrier-free employment practices, and to creating a workplace that reflects and supports the diversity of the community we serve. In accordance with the *AODA Act*, accommodations will be provided throughout the recruitment process where required. Documents can be made available in alternate formats upon request. All employees are governed by the City's Mandatory Vaccination Procedure.