

January 25, 2016

**By-Election**  
**Ward 1**

## **Voter Identification Procedure**

Debbie Shields, City Clerk/Returning Officer

## **Voter Identification Procedure**

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Under Section 17 of the *Municipal Elections Act, 1996* a person is entitled to be an elector at an election held in a local municipality if on voting date, he or she:

- resides in the local municipality or is the owner or tenant of land there, or is the spouse or same-sex partner of such owner or tenant;
- is a Canadian citizen;
- is at least 18 years old; and
- is not prohibited from voting under subsection (3) or otherwise by law.

In late 2013, **Ontario Regulation 304/13** came into force, which requires voters to provide proof of identity when requesting a ballot to vote in the municipal elections. Municipalities are required to create a procedure that details what pieces of identification are acceptable within that municipality's jurisdiction.

Since the adoption of Ontario Regulation 304/13, there is only ONE list and only ONE item of acceptable identification as requested. That ONE item must be an original, certified or notarial copy and shall show the person's name and qualifying address. If eligible to vote in the upcoming election and on the voters list, individuals must produce ONE of the following identification at their designated voting location:

1. An Ontario driver's licence
2. An Ontario Health Card (photo card)
3. An Ontario Photo Card
4. An Ontario motor vehicle permit (vehicle portion)
5. A cancelled personalized cheque
6. A mortgage statement, lease or rental agreement relating to property in Ontario
7. An insurance policy or insurance statement
8. A loan agreement or other financial agreement with a financial institution
9. A document issued or certified by a court in Ontario
10. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency of such a government
11. Any document from a Band Council in Ontario established under the *Indian Act* (Canada)
12. An income tax assessment notice
13. A Child Tax Benefit Statement
14. A Statement of Employment Insurance Benefits Paid T4E
15. A Statement of Old Age Security T4A (OAS)
16. A Statement of Canada Pension Plan Benefits T4A (P)
17. A Canada Pension Plan Statement of Contributions
18. A Statement of Direct Deposit for Ontario Works
19. A Statement of Direct Deposit for Ontario Disability Support Program
20. A Workplace Safety and Insurance Board Statement of Benefits T5007
21. A property tax assessment
22. A credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement

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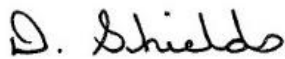
23. A CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities
24. A hospital card or record
25. A document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution
26. A document showing residence at a long-term care home under the *Long-Term Care Homes Act, 2007*, issued by the Administrator for the home
27. A utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission.
28. A cheque stub, T4 statement or pay receipt issued by an employer
29. A transcript or report card from a post-secondary school

If eligible to vote in the upcoming election and **not** on the voters list, individuals are required to produce acceptable identification as noted above, and complete the prescribed "Application of Entry on Voters' List" form (see Appendix 1) to add their name to the Voters List at their designated voting location.

In the absence of identification but on the Voters' List, individuals will be required to complete a "Declaration of Identity – Form 9" at the voting place (see Appendix 2).

### Declaration

In accordance with Section 12(1) of the *Municipal Elections Act, 1996*, I hereby certify that the attached procedures shall be followed in conducting the 2016 Ward 1 Municipal By-Election in the City of Pickering.



**Debbie Shields**  
City Clerk/Returning Officer

November 2015  
**Date**