

As the owner or authorized agent of the owner of the property described hereunder, I hereby request that the City of Pickering Municipal Law Enforcement Services conduct the inspections necessary to authorize provision of parking enforcement services on the property in accordance with the information provided in this application.

**Applicant Information**

Site Address

Pickering, Ontario Postal Code  Condominium Corporation # (if applicable)

Property Owner

Contact First Name  Contact Last Name

**Mailing Address (for correspondence)**

Street Address  Unit #

City  Province  Postal Code

Telephone #  Email Address

Property Manager

**Condominium Corporation Contact (if applicable)**

Contact First Name  Contact Last Name

**Mailing Address (for correspondence)**

Street Address  Unit #

City  Province  Postal Code

Telephone #  Email Address

Enforcement Contractor

Contact First Name  Contact Last Name

**Mailing Address (for correspondence)**

Street Address  Unit #

City  Province  Postal Code

Telephone #  Email Address

Condominium Corporations and Private Property Sites that provide parking enforcement through their own residents or employees must provide the names and contact information as well as obtain a private property parking enforcement licence for each individual. There is no charge for a private property parking enforcement officer licence under these circumstances, however, individuals must attend the associated training and obtain the photo identification. If the site referenced will be utilizing residents or employees, please provide their names below, or on a separate sheet of paper.

First Name  Last Name

First Name  Last Name

First Name  Last Name

**Parking Regulations to be Enforced**

<b>Location On-Site</b>	<b>Enforcement Action</b>	<b>Office Use Only Signage Posted</b>
Disabled Parking Spaces	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Designated Fire Route	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Customer Parking Area Only	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No _____ min/hr grace	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tenant/Resident Parking Area	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No _____ min/hr grace	<input type="checkbox"/> Yes <input type="checkbox"/> No
Visitor Parking Only Area **	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No _____ min/hr grace	<input type="checkbox"/> Yes <input type="checkbox"/> No
Not Within a Designated Parking Space	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No _____ min/hr grace	<input type="checkbox"/> Yes <input type="checkbox"/> No
Obstructing Other Vehicles	Immediate <input type="checkbox"/> Yes <input type="checkbox"/> No _____ min/hr grace	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other (please indicate below) <input style="width: 300px; height: 25px;" type="text"/>	Other (please indicate below) <input style="width: 300px; height: 25px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

\*\* Enforcement policies regarding visitor parking registration must be submitted with this application, in addition to copies of information provided to new residents informing them of the appropriate processes and contact information.

I hereby authorize licensed Private Property Parking Enforcement Officers employed by the Enforcement Contractor indicated on this application, or the persons listed on this application, to enforce the parking regulations outlined, as permitted by the City of Pickering's Traffic & Parking By-law.

**This site registration is valid for a period of 1 year from the date of approval. It must be renewed annually. In order for parking enforcement to be valid, the signs posted at the time of inspection must remain installed.**

\_\_\_\_\_  
Signature of Property Owner or  
Authorized Agent

\_\_\_\_\_  
Date

Initial Application Fee \$75.00

Annual Renewal \$50.00

Amount Paid

Date

Receipt #

**Office Use Only**

**Date Site Signage Reviewed** \_\_\_\_\_

**Signage Reviewed By** \_\_\_\_\_

**Photos Attached**  Yes  No

**Visitor Package Policy Provided**  Yes  No

**Data Entry Completed By** \_\_\_\_\_

**Expiry Date** \_\_\_\_\_

**Folder RSN** \_\_\_\_\_

**Licence Issued On** \_\_\_\_\_

Personal information contained on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*. This information is collected to process this application. Any questions related to the collection of this information should be directed to the City Clerk, One The Esplanade, Pickering, ON L1V 6K7, 905.420.4611.

Alternate formats available upon request at 905.683.7575.