

City of Pickering – Facility Rental Availability

Facility	Notes...
CHDRC Banquet Hall	Closed – Not available until after February 2022
CHDRC O’Brien Room	Currently a Testing & Assessment Centre – Not available until after April 1, 2022
CHDRC Meeting Room 2	Currently used for Fitness Classes – Not available for rentals.
CHDRC Meeting Room 3	Currently used for Fitness Classes – Not available for rentals.
Don Beer Banquet Hall	Available Monday to Friday, Saturday & Sunday
ESCC Meeting Room 2	Available as of October 1, 2021
ESCC Meeting Room 4	Available as of October 1, 2021
ESCC Community Room	Available as of October 1, 2021
ESCC Gymnasium	Available as of October 1, 2021
George Ashe Community Room	Saturday available—all day rates, Sunday available-all day rates or hourly.
West Shore Community Centre	Available Saturday’s Only – Sunday’s rented by a church group for a few months.

Rentals/events we will be approving at this time...

- Baby Showers
- Bridal Showers
- Christenings
- Funeral Receptions
- Celebration of Life
- Children’s Birthday Party
- Our approved Community Groups (Brownies, Volleyball, Table Tennis, Air Cadets, Church Groups, etc.)

Guidelines to Reopen the Private Rentals – City of Pickering Community Centres

Since early March 2020, the Province of Ontario has implemented successive emergency orders closing recreational amenities and restrict public participation in an effort to curb the spread of COVID-19. COVID-19 is a new strain of coronavirus that can cause respiratory illness. For updated information about COVID-19, go to durham.ca/NovelCoronavirus.

In July of 2020, the Province of Ontario reduced restrictions allowing for a 50 person capacity in each Community Centre, which transitioned into zones within a community centre to allow for 50 per designated zone or section. On July 24, the Province of Ontario approved municipalities in the Region of Durham to allow groups of 50 to gather for indoor events provided that the square footage was adequate to allow for the physical distancing of 2 metres. **Please see attachment 1 for capacity limits at City of Pickering Community Centres.**

Prohibited activities at City of Pickering Community Centre, private rentals, include the following:

- Dancing.
- Activities or sports where equipment/supplies/playing cards/game pieces are shared.
- Prolonged or deliberate contact while playing sports.
- Playing musical instruments

Conditions of Use

Compliance with the Guidelines and responsibilities for taking all required safety and health precautions is the sole responsibility of the permit holder. The permit holder is responsible for the compliance of all guests in attendance.

- All guests are required to wear a face mask while in City of Pickering facilities.
- Permit holder are required to be onsite while their booking is in progress.
- Permit holders are required to keep a record of attendees that includes contact information. Attendance records should be kept for a minimum of one month in the event that contract tracing is required.
- Permit holders must screen their attendees prior to entering the facility. Signage will be posted at each facility outlining symptoms that would prevent guests from accessing the facility.
- Permit holders must not exceed the capacity of the facility.
- Permit holders are responsible for ensuring their guests stay within the rented facilities and not linger in lobbies.
- Hand sanitizer must be provided by the permit holder, and must be applied upon entry to the facility.
- Physical Distancing of 2m (6 ft.) must be maintained throughout the booking.
- Capacity limits set by the City of Pickering, in accordance with the Province of Ontario & the Durham Region Board of Health must be maintained. Indoor gathering limits apply to events that are fully or partially indoors. Indoor events and gatherings cannot be combined with an outdoor event or gathering to increase the applicable gathering size.

Please note that insurance purchased through the City of Pickering, Facility Booking Office, contains a **Communicable Disease Exclusion**. This will exclude any claims arising from any disease of the human body (COVID19, Ebola, SARS etc.).

Failure to maintain capacity or uphold any of the conditions of use will result in the termination of your function and impact security deposits and any future rentals with the City of Pickering.

Guests who develops Symptoms during a function:

If at the point of screening or during the course of the function, a guest demonstrates signs of illness, the permit holder will do the following:

- The guest will be provided a mask if they are not already wearing one.
- The guest will be asked to apply hand sanitizer.
- If the guest can safely leave the facility, they will be asked to do so immediately at a safe distance from all other guests and staff and to:
 - Complete the Ontario COVID-19 Self Assessment Tool upon their return home <https://covid-19.ontario.ca/self-assessment/>
 - Contact their family physician or Tele-health **Telehealth Ontario at: 1-866-797-0000 1-** for direction and follow up
 - If the guest has moderate or severe symptoms, they must be immediately isolated from others and monitored (as appropriate) - 911 will be called and guidance will be provided to EMS that COVID-19 is suspected. If close monitoring of the guest is required, the staff person will don full PPE to further limit secretion/droplet contact.
 - End the function & ask guest to leave.

Report the incident to the City of Pickering Staff on duty who will complete an incident report. Do not exceed the 2 metre restriction.

Attachment 1: Community Centre Maximum Occupancy for Meeting Rooms/halls:

Chestnut Hill Developments Recreation Complex

Facility	Temporary Capacity
Meeting Room 2	12
Meeting Room 3	10
Meeting Room 4	4

East Shore Community Centre

Facility	Temporary Capacity
Gymnasium	30
Meeting Room 2	12
Meeting Room 4	12
Community Room	20

George Ashe Library & Community Centre

Facility	Temporary Capacity
Community Room	35

West Shore Community Centre

Facility	Temporary Capacity
Hall	45

Don Beer Arena Hall

Facility	Temporary Capacity
Hall	30

As of September 22 Ontario residents will be required to show proof they've been fully vaccinated against COVID-19 to dine indoors at restaurants and go to gyms and theatres. The vaccine certificate system will cover "higher-risk" indoor spaces where masks can't be worn at all times & applies to the following settings:

- Meeting and event spaces like banquet halls and convention centres.

The "enhanced COVID-19 vaccine certificate" system, as referenced by the Ontario government, will come into effect on September 22, 2021. At first, fully vaccinated Ontarians will need their current receipt with a valid identification to enter City of Pickering community centres to participate in most programs. Vaccination receipts can be printed or downloaded as a PDF file to smartphones. "Fully vaccinated" means having had two doses, with the most recent at least 14 days prior to their visit. Neither a recent COVID-19 infection nor a recent negative test will substitute for two shots.

Validation of identification is considered to have been completed/successful when the **name and date of birth of the presenter of the vaccination receipt and the name and date of birth on the identification document match.**

In addition to receiving a receipt on site at the time of vaccination, copies of a COVID-19 vaccination receipt can be downloaded or printed through the COVID-19 vaccination provincial portal or obtained by calling the Provincial Vaccine Booking Line at 1-833-943-3900. This version of the COVID-19 vaccination receipt contains security measures to deter forgery (see sample below).

Patrons are required to ensure that any information they provide to the business or organization to demonstrate proof of vaccination (or proof of qualifying for an exemption) and proof of identification is complete and accurate.

Should an individual choose not to share the required information then, unless the ROA otherwise exempts them from this requirement, they will not be permitted to enter those businesses or organizations that require proof.

The system exempts children who are ineligible for vaccines (those born in 2010 and later in Ontario) and provides for personal medical exemptions that will be reflected in the impending QR codes set to be in place on October 22, 2021.

Enforcement measures for the certificate system will fall under the Reopening Ontario Act. Businesses, facilities and individuals who refuse to comply can face fines.

On September 22, visitors 12+ years will be required to show their vaccination verification and identification to participate in the following activities at CHDRC:

For a limited time period (on or after September 22, 2021 but before October 13, 2021), for indoor social gatherings associated with weddings and funerals (in meeting and event spaces) the negative result of a COVID-19 antigen test may be provided instead of proof of being fully vaccinated.

FAQs

Why does the government say it is needed?

The intention of the passport, the government says, is to avoid the widespread closures that marked earlier waves of COVID-19 in Ontario and allow people, as much as possible, to return to regular activities.

What if I don't have a smartphone to download the digital certificate?

The QR code for the app could be printed out. As of September 22, individuals can show a hardcopy vaccination receipt along with a valid ID, so this can all be done without a phone. On October 22, the province aims to launch a QR code and verification app for businesses to streamline the process. Individuals can provide proof of immunization by downloading or printing their vaccine receipt from the [provincial booking portal](#).

What if I can't get vaccinated?

People who cannot receive the vaccine due to medical exemptions will be permitted entry with a doctor's note until recognized medical exemptions can be integrated as part of a digital vaccine certificate.

Children who are 11 years of age and younger and unable to be vaccinated will also be exempted from these requirements.

For those that refuse to disclose their vaccination status, we will not permit access to settings or programs that require proof of vaccination.

What if I forget my phone or hardcopies?

Staff will not be able to allow you to proceed to your activity. Individuals or businesses that don't follow the rules could face a series of fines under Ontario's Reopening Act. These include fines up to \$1,000.00.

What sort of identification is required to confirm my identity?

Proof of identity can be established using documentation issued by an institution of public body, provided it includes the name of the holder and date of birth. Examples includes:

- Birth certificate
- Citizenship card
- Driver's license
- Government (Ontario or other issued identification card, including health card
- Indian Status Card / Indigenous Membership Card
- Passport
- Permanent Resident Card

****Mandatory \$300 damage deposit is collected and will be refunded, pending the submission of a completed Contact Tracing form.****

The undersigned acknowledges that it is responsible for compliance with the Guidelines and hereby indemnifies and saves harmless the City of Pickering from and against any and all losses, claims, actions, damages, liability and expenses, including, without limiting the generality of the foregoing, all claims for personal injury, illness or death, including any claims arising from the COVID-19 virus, and also for damages arising from failure of the undersigned to comply with the Guidelines or from any act or omission of the undersigned or those for whom the undersigned is at law responsible arising from or in connection with the use of, or presence in, the Chestnut Hill Developments Recreation Complex by the undersigned, any person invited or allowed access to the Chestnut Hill Developments Recreation Complex by the undersigned, or any person for whom the undersigned is responsible.

The undersigned waives any and all claims against, releases from liability and agrees not to sue the City of Pickering, its members, officers, employees, agents and representatives, for any personal injury, illness, death or any other loss sustained by the undersigned or for which the undersigned may be responsible arising out of, or in connection with the undersigned's use of, or presence in, the Chestnut Hill Developments Recreation Complex, including any loss arising from the COVID-19 virus.

The undersigned confirms having read and understood the Guidelines prior to signing it.

Name(Print): _____

Permit number: _____

Signature of permit holder: _____