



## Parent/Guardian Session Letter – Extend-A-Camp

**Week 7: August 15<sup>th</sup> – August 19<sup>th</sup>, 2022**

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Welcome to Extend-A-Camp for Summer 2022. My name is Aliyah Broomfield and I am the Director of Extend-A-Camp. I would like to take this opportunity to introduce myself, and inform you about our program. Extend-A-Camp is a fantastic program provided for campers before and after their day at camp. Our program provides your child with experiences in arts and crafts, indoor games and various special events.

### **Hours**

Extend-A-Camp hours of operation are daily 7:00 am to 9:00 am and 3:15 pm to 6:00 pm. Pick up and drop off will be in East Salon of the Chestnut Hill Developments Recreation Complex. Please be sure to pick up and drop off your child within these hours, otherwise **a late charge (\$20) will be applied to any campers picked up after 6:00pm.**

### **Camper Pick up Protocol: Important!**

For the safety of your child, we ask that you advise us who will be picking your camper up from Extend-A-Camp each night. On the first day of camp we will ask you for a list of individuals who have your permission to pick up your child. The list of guardians you provide will be the **only** individuals we will allow your child to go home with. If an individual arrives at Extend-A-Camp claiming that they are responsible for taking your child home and they are not listed, and you have not notified us otherwise, **the camper will not leave Extend-A-Camp until we have your authorization.** In the event that this occurs, we will attempt to contact you in order to obtain your permission. **Anyone that you have designated as an alternate pick up, will be required to show Photo ID to camp staff prior to your child being released to their care. Please ensure that they are aware of this protocol.**

### **Absenteeism**

If you are aware in advance that your child will be absent from Extend-A-Camp in the morning or evening throughout the session, please send a note, or call the camp office **905.420.4660 ext. 3246** stating your child's name, the camp they attend, and the date that they will be away.

### **Snacks**

It is recommended that parents pack an extra snack for the afternoon portion of Extend-A-Camp, as campers tend to be hungry after a full day at camp. Any snack that is a baked good (crackers, cookies, muffins, etc.) and in any container other than its original

package, must be accompanied by a note indicating all ingredients. Fruits and vegetables are always a safe and healthy snack!

### **Allergies – Important Notice!**

Please be sensitive to any food allergies that may be brought to your attention (i.e. peanut allergies that can be life threatening). For this reason, **Please do not pack peanuts, peanut products, or any products containing traces of nuts in your child's lunches for camp.** If staff are unsure of snacks (i.e. granola bars), campers will be asked not to eat them at camp. Fruit is always a healthy and allergy safe snack! Please feel free to send a copy of the ingredients of any items we may be unsure of (i.e. cookies). Your cooperation is greatly appreciated.

### **Movie Time at Extend-A-Camp**

**Friday August 19<sup>th</sup> , 2022:** Campers will have the opportunity to watch a movie and have a snack of popcorn. Please advise us of any allergies your camper may have. The movie for this session will be Disney/Pixar's Finding Dory.

The following attachments will be provided to your child(ren) on the first day of camp. Please complete and return (only those applicable to your child) on the second day of camp:

- 1. 2022 Camp Medication Form.**
- 2. City of Pickering, Photo/Model Release Form – allows staff to take pictures for City / Camp promotions**

If you have any questions or concerns please feel free to contact me, Aliyah Broomfield, at [abroomfield@pickering.ca](mailto:abroomfield@pickering.ca) or 905.420.4660 ext 3246.

Looking forward to a great summer!

**Aliyah Broomfield**  
Director, Extend-A-Camp