

The City of Pickering is committed to creating an equitable, diverse and inclusive workplace and strives to foster a sense of belonging, empowerment and respect among all employees and community members. We recognize and value that diverse perspectives, skills, backgrounds, and lived experiences contribute to the growth and strength of our organization and community. As such, we welcome and encourage applications from Indigenous Peoples and equity-deserving communities including women, persons with disabilities, racialized persons, persons who identify as 2SLGBTQI+, and other diverse communities.

Truck & Automotive Apprentice Mechanic

Department:

Classification:

Affiliation:

Vacancy Reason:

Shift/Hours:

Salary Range:

Work Location:

Date Posted:

Deadline to Apply:

City Infrastructure

1 Full-time, Permanent

CUPE Local 129

Vacant Existing Position

As scheduled, Mon-Fri, Inclusive, 40 hours per week (On-site)

Compensation is based on a graduated scale that coincides with the successful progression of the apprenticeship program:

- Candidates who have completed 50% of the 310T apprenticeship program and do not already have a 310S licence: \$33.60/hr to \$37.33/hr (Union Pay Grade 11).
- Candidates who already possess a 310S or 310T licence and are pursuing their second licence: \$37.53/hr to \$41.70/hr (Union Pay Grade 14).

Operations Centre, 1955 Clements Road, Pickering, ON

Friday, May 16, 2025

Sunday, June 8, 2025

Job Summary

The City of Pickering is pleased to be a sponsor for eligible candidates looking to serve an apprenticeship to work towards earning a 310S and 310T licence to become a certified Truck and Automotive Mechanic. As an apprentice, you must be enrolled in and are expected to complete the program governed by Skilled Trades Ontario which consists of on-the-job and in-school training. You would be responsible for assisting with the routine maintenance on equipment and machinery including fire vehicles and associated equipment. Responsibilities will increase as you progress through the apprenticeship program.

The apprenticeship program takes a total of 7 ½ years to successfully complete and is comprised of the following:

310T Truck & Coach Licence	6720 hours of on-the-job training (3 ½ years) plus in-school attendance one day per week at a community college
310S Automotive Licence	7220 hours of on-the-job training (4 years) plus in-school attendance one day per week at a community college

The incumbent is responsible for assisting with the routine maintenance on equipment and machinery including fire vehicles and associated equipment, heavy vehicles and equipment, small engines, light duty vehicles and ancillary equipment, all in accordance with the Ontario College of Trades Truck and Coach Technician Apprenticeship Program.

Primary Responsibilities

- Assists Mechanic, Municipal Garage in service and repair of fleet vehicles, including fire vehicles and equipment, heavy vehicles and equipment, small engines, light duty vehicles and other shop equipment owned and operated by the City of Pickering.
- Performs routine and scheduled maintenance services, such as oil changes, lubrications and tune-ups.
- Performs tire servicing, including mount and demount of tire and rim assemblies.
- Maintains and repairs major drive train and auxiliary components, both on and off the vehicle.

- Completes all documentation for maintenance records and adherence to legislated requirements such as the *Ontario Highway Traffic Act*.
- Assists with the mounting of plow blades, wings and ancillary equipment.
- Required to attend one 8 hour day per week in the school Apprenticeship education program at an authorized education institution while in session. When the apprentice education program is not in session, the incumbent will be required to attend workplace 40 hours per week.
- Must progress through the program to obtain both the 310T license and 310S within the time that is outlined in the Apprenticeship program which states for 310T accumulation of 720 hours of in class and 6000 hands on, and for 310S an additional 720 hours in class and up to 6500 hours of hands on training.

Additional secondary responsibilities may apply and will be outlined in the Job Description, which will be provided to candidates selected for an interview.

Education and Experience

- Successful completion of at least 50% of the 310 T curriculum and has accrued a minimum of 3360 hours towards apprenticeship upon time of hire, or, valid 310S or 310T license.
- Willingness to remain enrolled in Skilled Trades Ontario's Automotive Service Technician Apprenticeship Program and/or Truck and Coach Apprenticeship Program for the duration of the apprenticeship. The education program must be able to certify the apprentice for the Class 310T and 310S license.
- Current enrollment as an apprentice in Heavy Duty Equipment 421A, Welding & Fabrication 456A is considered an asset.
- CPR-C and Standard First Aid is considered an asset.
- One year of related work experience in a similar environment.
- Experience in welding and fabrication.
- Must be willing to obtain forklift certification.

Knowledge, Skills and Abilities

- Good verbal and written communication skills, and ability to communicate and report diagnosis and repairs.
- Ability to effectively read and understand specific instructions and to carry these instructions out effectively.
- Demonstrated ability to keep neat, accurate records and read and write in English.
- Must have a working knowledge of the safe operation of assigned power tools and equipment.
- Understands various facets in diagnosing and repairing functions of air braked heavy equipment.
- Ability to work independently on assigned duties under occasional supervision.
- Must be medically and physically fit to perform the duties of this position.
- During employment there may be the requirement to drive a municipal vehicle, as such consent to obtain a driver's abstract from the Ministry of Transportation is mandatory. Must possess a valid Class "G" Ontario Drivers licence. A clean driving record is preferred.
- Must progress through the apprenticeship program including satisfying shop hours in the as attachment the City has provided.

Successful incumbents will be subject to the Letter of Understanding between the City of Pickering and CUPE Local 129 that shall govern the terms and conditions of employment.

Compensation also includes a comprehensive benefits package, and an OMERS pension plan.

Qualified candidates may complete an **online application form** where you will be required to upload your resume and cover letter (PDFs only). We thank all applicants for their interest, however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and is used for the purpose of candidate selection.

The City of Pickering is committed to inclusive and barrier-free employment practices, and to creating a workplace that reflects and supports the diversity of the community we serve. Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act*. Accessible formats and supports can be requested. For assistance, please contact the Human Resources Department at 905.420.4627 or hr@pickering.ca.

Pickering: A complete, world-class city... inclusive, connected, caring and prosperous.

