

As the owner or authorized agent of the owner of the property described hereunder, I hereby request that the City of Pickering Municipal Law Enforcement Services conduct the inspections necessary to authorize provision of parking enforcement services on the property in accordance with the information provided in this application.

Applicant Information

Site Address				
Pickering, Ontario	Postal Code		Condominium Corporation # (if applicable)	
Property Owner				
Contact First Name		Contact Last Name		

Mailing Address (for correspondence)

Street Address				Unit #	
City		Province	Choose your province	Postal Code	
Telephone #		Email Address			
Property Manager					

Condominium Corporation Contact (if applicable)

Contact First Name		Contact Last Name	
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Mailing Address (for correspondence)

Street Address				Unit #	
City		Province	Choose your province	Postal Code	
Telephone #		Email Address			
Enforcement Contractor					

Contact First Name		Contact Last Name	
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Mailing Address (for correspondence)

Street Address				Unit #	
City		Province	Choose your province	Postal Code	
Telephone #		Email Address			

Condominium Corporations and Private Property Sites that provide parking enforcement through their own residents or employees must provide the names and contact information as well as obtain a private property parking enforcement licence for each individual. There is no charge for a private property parking enforcement officer licence under these circumstances, however, individuals must attend the associated training and obtain the photo identification. If the site referenced will be utilizing residents or employees, please provide their names below, or on a separate sheet of paper.

First Name		Last Name	
First Name		Last Name	
First Name		Last Name	

Parking Regulations to be Enforced

Location On-Site	Enforcement Action	Office Use Only Signage Posted
Disabled Parking Spaces	Immediate ☐ Yes ☐ No	☐ Yes ☐ No
Designated Fire Route	Immediate ☐ Yes ☐ No	☐ Yes ☐ No
Customer Parking Area Only	Immediate ☐ Yes ☐ No _____ min/hr grace	☐ Yes ☐ No
Tenant/Resident Parking Area	Immediate ☐ Yes ☐ No _____ min/hr grace	☐ Yes ☐ No
Visitor Parking Only Area **	Immediate ☐ Yes ☐ No _____ min/hr grace	☐ Yes ☐ No
Not Within a Designated Parking Space	Immediate ☐ Yes ☐ No _____ min/hr grace	☐ Yes ☐ No
Obstructing Other Vehicles	Immediate ☐ Yes ☐ No _____ min/hr grace	☐ Yes ☐ No
Other (please indicate below) 	Other (please indicate below) 	☐ Yes ☐ No

** Enforcement policies regarding visitor parking registration must be submitted with this application, in addition to copies of information provided to new residents informing them of the appropriate processes and contact information.

I hereby authorize licensed Private Property Parking Enforcement Officers employed by the Enforcement Contractor indicated on this application, or the persons listed on this application, to enforce the parking regulations outlined, as permitted by the City of Pickering's Traffic & Parking By-law.

This site registration is valid for a period of 1 year from the date of approval. It must be renewed annually. In order for parking enforcement to be valid, the signs posted at the time of inspection must remain installed.

Signature of Property Owner or
Authorized Agent

Date

☐ Initial Application Fee \$88.00

☐ Annual Renewal \$62.00

Amount Paid

Date

Receipt #

Office Use Only

Date Site Signage Reviewed _____

Signage Reviewed By _____

Photos Attached ☐ Yes ☐ No

Visitor Package Policy Provided ☐ Yes ☐ No

Data Entry Completed By _____

Expiry Date _____

Folder RSN _____

Licence Issued On _____

Personal information contained on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*. This information is collected to process this application. Any questions related to the collection of this information should be directed to the City Clerk, One The Esplanade, Pickering, ON L1V 6K7, 905.420.4611.

Alternate formats available upon request at 905.683.7575.