



Parent/Guardian Session Letter – Extend-A-Camp CHDRC

Week 2: July 7 – July 11, 2025

Welcome to Extend-A-Camp for Summer 2025. Extend-A-Camp is a fantastic program provided for campers before and after their day at camp. Our program provides your child with experiences in arts and crafts, indoor games and various special events.

Camp Details

Extend-A-Camp hours of operation are daily 7:00 am to 9:00 am and 3:15 pm to 6:00 pm. Pick up and drop off will be in O'Brien Rooms of the Chestnut Hill Developments Recreation Complex. Please be sure to pick up and drop off your child within these hours, otherwise a late charge fee (\$20.00) will be applied to any campers picked up after 6:00 pm.

Location: Chestnut Hill Developments Recreation Complex – 1867 Valley Farm Rd, Pickering – O'Brien Room A (Back of Building)

Meet Your Camp Director

Hello everyone! My name is Candace, and I am the director of Extend-a-Camp at Chestnut Hill Developments Recreation Complex this year! Outside camp sessions, I am pursuing a degree in Kinesiology at Brock University. This will be my fourth year working for the City of Pickering Camps and my second year as a camp director. Apart from camps, I have tutored students in English and mathematics for over four years. These experiences make me confident about having a great week. I am thrilled and eager to have a fun and safe camp week filled with awesome activities. I can't wait to meet you all!

Camper Pick-Up/Drop-Off Procedures

Extend-A-Camp will be held at the Chestnut Hill Developments Recreational Complex, at the O'Brien Rooms, from 7:00 am – 9:00 am and 4:00 pm – 6:00 pm, Monday to Friday. For the safety of all campers, please drop off and pick up your child at O'Brien Rooms. Be sure to check your child in and out with the designated Pick-up/Drop-off counsellor.

For safety reasons, any alternate pick-up person you designate will be required to show photo ID to camp staff before your child is released into their care. Please make sure they are aware of this protocol and that your child is picked up on time.

Absenteeism / Safe Arrivals

If you know in advance that your child will be absent or late, please email us at cluu@pickering.ca or camps@pickering.ca. If you would rather leave a voicemail, please call 905.420.4660 ext. 3246.

If a camper is absent without prior notification, we will attempt to contact the parents.

What to Bring to Camp

- **Clothing:** Campers should wear comfortable clothes suitable for activities. Please do not send valuables, as campers are responsible for their own belongings. Remember to label all items (e.g., lunch bags, extra clothes, coats) to help prevent mix-ups. Indoor shoes (running shoes are recommended) are also required.
- Campers may be outside during the camp day so please pack appropriate clothing for outside play (hat, sunscreen).
- **Lunch and Snacks:** Campers must bring a nut-free lunch each day. Please pack lunch in non-breakable containers (no glass). Campers will have two snack breaks and lunchtime, so extra snacks are encouraged.

Allergy Notice:

Please be sensitive to any food allergies that may be brought to your attention (i.e. tree nut allergies that can be life threatening). For this reason, please do not pack tree nuts, tree nut products, or any products containing traces of nuts in your child's lunch for camp. If staff are unsure of snacks (i.e. granola bars), Campers will be asked not to eat them at camp. Fruit is always a healthy and allergy safe snack! Please feel free to send a copy of the ingredients of any items we may be unsure of (i.e. cookies). Your cooperation is greatly appreciated.

- **Water Bottle:** Please pack a reusable water bottle. There are water fill stations available at camps to keep your child hydrated throughout the day, as they may be outside.

If you have any questions or concerns, please feel free to contact us directly via email at camps@pickering.ca

Looking forward to enjoying a fantastic week together!

Candace Luu, Camp Director, Extend-A-Camp, CHDRC