

The City of Pickering is committed to creating an equitable, diverse and inclusive workplace and strives to foster a sense of belonging, empowerment and respect among all employees and community members. We recognize and value that diverse perspectives, skills, backgrounds, and lived experiences contribute to the growth and strength of our organization and community. As such, we welcome and encourage applications from Indigenous Peoples and equity-deserving communities including women, persons with disabilities, racialized persons, persons who identify as 2SLGBTQI+, and other diverse communities.

### Youth Leader - Skateboarding

<b>Requisition ID:</b>	144066
<b>Department:</b>	Community Services
<b>Classification:</b>	1 Term
<b>Affiliation:</b>	CUPE Local 129
<b>Shift/Hours:</b>	Monday – Sunday, 20 hours per week
<b>Salary Range:</b>	\$17.20 /hourly
<b>Work Location:</b>	Chestnut Hill Developments Recreation Complex, 1867 Valley Farm Road, Pickering, ON L1V 6K7
<b>Date Posted:</b>	March 12, 2025
<b>Deadline to Apply:</b>	March 26, 2025

#### Job Summary

The City of Pickering is seeking a dedicated and motivated individual to join our team in the role of Coordinator, Youth Programs – Skateboarding.

The successful incumbent is responsible for assisting in the coordination and implementation of City of Pickering Free Teen Programs, Pre-Teen Dances and Free Teen Events, to ensure youth participants are provided with enjoyable, safe and quality programs/events.

#### Primary Responsibilities

- Leads and implements Youth Drop-In programs and special events for youth 13-19 years of age in consultation with the Recreation Programmer. Actively participates and encourages participation at all youth programs and events.
- Responsible for the oversight and safety of all participants as assigned by the Coordinator, during bi-monthly Pre-Teen Socials to ensure safe, effective and high-quality programs.
- Responsible for the set up and take down of all programs and events. Ensures all program sites and special event sites are cleared of participants subsequent to an event/program and ensures crowd control is maintained.
- Utilizes equipment and supplies for the purpose of providing youth events and programs while maintaining an effective and safe working environment.
- Responsible for quickly addressing emergencies that may arise to ensure the well-being of participants and reports all infractions to the Coordinator/Recreation Programmer. Works with the Coordinator to resolve daily issues with participants including incidents, problems, emergencies and parent concerns, as outlined in the camp staff training manual.

Additional secondary responsibilities may apply and will be outlined in the Job Description, which will be provided to candidates selected for an interview.

#### Education and Experience

- Currently enrolled in secondary school education, or any combination of education, workplace training and experience deemed acceptable by the corporation.
- Previous experience in working with children 13-19 years of age.
- Volunteer experience in a camp or youth program setting would be an asset.

#### Knowledge, Skills and Abilities

- Ability to take direction and work cooperatively in a team environment with staff, youth, parents/guardians and the public.
- Good interpersonal, leadership and communication skills.
- Ability to coordinate activities and motivate youth participants and volunteers.
- Demonstrated knowledge and skill in programs instruction and working with youth 13-19 years of age.
- Must hold current Standard First Aid, and Basic Rescuer CPR-C certificates.

- Must be willing and able to work flexible hours sometimes on evenings and weekends and on designated statutory holidays.
- Must be prepared to undergo a Vulnerable Sector Screening as a condition of employment.
- Must know how to skateboard

Qualified candidates may complete an **online application form** where you will be required to upload your resume and cover letter (PDFs only). We thank all applicants for their interest, however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and is used for the purpose of candidate selection.

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The City of Pickering is committed to inclusive and barrier-free employment practices, and to creating a workplace that reflects and supports the diversity of the community we serve. Accommodations are available throughout the recruitment process in accordance with the *Accessibility for Ontarians with Disabilities Act*. Accessible formats and supports can be requested. For assistance, please contact the Human Resources Department at 905.420.4627 or [hr@pickering.ca](mailto:hr@pickering.ca).

**Pickering: A complete, world-class city... inclusive, connected, caring and prosperous.**

